

The Board of Supervisors met at the Township Office Building for their regular meeting on July 17, 2025, 7:30PM with Lowell Fry, Mark Erb & Randy Fox present. The meeting was called to order by the Chairman and followed with the Pledge of Allegiance.

The minutes of the July 3, 2025 Meeting and the July 15, 2025 Emergency Meeting were distributed. **Mr. Erb made a motion to approve the Minutes from the July 3, 2025 Meeting and the July 15, 2025 Emergency Meeting as presented; second by Mr. Fox. All voted in favor.**

POLICE REPORT

Chief Jason Riggle distributed and reviewed the June statistics which included 154 Incident Reports, 11 Criminal Arrests, 111 Parking Tickets, 4 Traffic Accidents, 59 Traffic Citations, 74 Traffic Warnings, 2 Non-Traffic Citations and 18 Offenses with clearances of 11 of those offenses. Chief Riggle reported there are 2 vacant police officer positions. If the Manheim Borough Police Department Civil Service is unable to fill these positions, Chief Riggle will recommend advertising for non-Act 120 candidates meaning candidates if approved would be given an offer of employment conditional on successfully passing a certified Act 120 Police Academy. National Night Out will be held October 5, 2025 from 6-9 p.m. at the Manheim Farm Show Complex.

FIRE DEPARTMENT REPORT – Mastersonville Fire Department

Ivan King reported on the 2025 April through June statistics for the Mastersonville Fire Department. The fire company responded to 50 calls for the quarter with 29 of them in Rapho Township. Average manpower per call was 9.9 with the busy time for calls between 4 p.m. and 5 p.m. Mr. King reported the department has 7 new recruits who have completed the fire academy and have received their certifications.

PUBLIC COMMENTS - None

CHAIRMAN'S COMMENTS

Mr. Fry thanked the Public Works crew for their long hours worked during the recent flooding in the township. The township did not have a lot of damage, but the crew did a nice job getting roads closed and opened within 24 hours.

PLANNING

BRIEFING ITEM:

Levi King - Back Run School

1331 Shelly Road

Sketch Plan and Modification RT#25-477

Diehm and Sons

Applicant is proposing an accessory dwelling unit to be connected to the main structure. The dwelling will be two stories and have up to 2000 square ft of living space. The new dwelling will share a farm driveway and well. A new separate sewage system will be installed for the new dwelling unit. The new dwelling will be occupied by family members. Applicant is seeking a modification of SLDO Section 295-205/306 Preliminary Final Plan Submission.

Ted Cromleigh of Diehm and Sons reviewed the plan with the Board. The applicant will be required to enter into an Accessory Dwelling Unit Agreement. Township Manager Randall Wenger said this plan went before the Planning Commission as a briefing item. They advanced it to an action item and recommended approval.

Mr. Erb made a motion to advance the Levi King Plan RT 25-477 to an action item; second by Mr. Fox. All voted in favor. Mr. Fox made a motion to grant conditional approval for the Levi King Accessory Family Dwelling Plan and Modifications with property at 1331 Shelly Road subject to the applicant addressing the comments in the RETTEW letter dated July 7, 2025 to the satisfaction of the Township and to authorize the appropriate Township officials to execute the related plans, documents and agreement following review by the Township Solicitor and/or Engineer; second by Mr. Fox. All voted in favor.

ACTION ITEM

The Hess Agency

2990 Mount Joy Road

Stormwater Management Plan and Modifications RT# 25-480

DC Gohn

The applicant is seeking approval of a Stormwater Management Plan and is seeking to expand their parking lot. Applicant is seeking a modification of Article 3- Plan Processing Procedure and Section 286-22.C.3.e – Wetland Study.

Todd Smeigh of DC Gohn reviewed the plan with the Board. He also reviewed the past improvements to this property and said approval of this plan should address the needs for The Hess Agency for quite some time. Mr. Smeigh said property owner Steve Faus likes to have well landscaped areas on his property and this plan will mimic what is already there.

Mr. Erb made a motion to grant conditional approval for the Hess Agency Stormwater Management Plan and Modifications for property located at 2990 Mount Joy Road subject to the applicant addressing the comments in the RETTEW letter dated July 9, 2025, to the satisfaction of the Township and to authorize the appropriate Township officials to execute the related plans and documents following review by the Township Solicitor and/or Engineer; second by Mr. Fox. All voted in favor.

OLD BUSINESS - None

NEW BUSINESS

Mr. Erb made a motion to approve the Colebrook Ridge School Land Development Planning Module Resolution 2025-10 for 790 Hossler Road; second by Mr. Fox. All voted in favor.

Mr. Erb made a motion to ratify the Emergency Declaration Resolution 2025-11 approved at the July 15th Emergency Meeting of the Rapho Township Board of Supervisors; second by Mr. Fox. All voted in favor.

Mr. Erb made a motion to approve the request for the Mastersonville Special Fire Police to assist with traffic control at the Elizabethtown Fair on August 18-23, 2025; second by Mr. Fox. All voted in favor.

CORRESPONDENCE

Notification of Amended NPDES Permit Application for CAFO – 1908 Shumaker Rd – Lamar Zimmerman

Invitation from Mount Joy Borough Planning Commission to join the Donegal Region Comprehensive Plan

Notification of quarterly T & R rebate – LCSWMA

APPROVAL OF THE DISBURSEMENT LIST – Mr. Erb made a motion to approve the disbursement list and pay the bills; second by Mr. Fox. All voted in favor.

There being no further public business or public comments, the meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Melva J. Kready
Recording Secretary